

SANDY VALLEY LOCAL SCHOOLS

5362 State Route 183 NE Magnolia, OH 44643
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Sandy Valley Elementary Parent Pick up and Drop Off Schedule (K-5)

In order to keep our children as safe as possible and to expedite arrival and dismissal procedures the following protocols/changes will take place:

- Students will enter and exit via a staggered start format (see below).
- Parents will always remain in their vehicles during pick up and drop off.
- Every student will receive two laminated cards with the child's name the first day of school. Please display these cards during pick up at your scheduled time. These cards are essential for safety and security as they will take the place of ID checks.
- If you forget the pick up card, please wait in the parking lot until all the other children have been dismissed. After the other students depart, pull up to the front doors and we will complete an ID check.
- If you have more than one child and they have different last names from one another, please use the scheduled time for the child whose name comes earlier in the alphabet (please email the affected teachers with this information).
- If you need to speak with the office for any reason, please call the school (330) 866-9225 in advance to make arrangements.
- It is imperative that parents follow the drop-off/pick-up schedule. Being a minute early or late may impact the system for all of our families. Our goal is to get students in and out of the building as quickly and safely as possible.
- Please be patient for the first few weeks as this is a new system for everyone involved.

Please note that these procedures are for K-5 students. Pre-School families have been notified by the teacher for drop-off and pick-up procedures. If you have a preschooler and have not been contacted, please email or call Mrs. Hamsher (c.hamsher@svlocal.org) or Mrs. Geiger (k.geiger@svlocal.org).

Drop Off (Front Entrance: Door E 1)

Last name M-Z 8:00 am to 8:15 am

Last name A-L 8:20 am to 8:35 am

If tardy, please call the office (330) 866-9225 upon arriving and a staff member will meet you at your car.

Pick Up (Front Entrance: Door E 1)

Last name A-L 2:45 pm to 3:00 pm

Last name M-Z 3:05 pm to 3:20 pm